

NORTH COAST RAILROAD AUTHORITY,
Jointly and Severally (collectively referred to as, "Railroad")

APPLICATION FOR:

Pipeline _____ Lease _____ Private Crossing _____
Commercial Crossing _____ Temporary Use _____ Environmental studies ____
Access Permit Construction _____ Other _____

Section "A" – Identity of Applicant:

1. Name of Applicant (If Corporation, give exactly as per Articles of Incorporation):

2. State of incorporation (If corporation or partnership, give names of all general partners; if proprietorship so state): _____

3. Name and Address of person or office to which future billing for rental or fees should be sent:

4. Name and Phone Number of person to whom questions regarding this Application can be directed:

5. If work is to be performed by a contractor or subcontractor other than Applicant Give name, address and phone number of contractor or representative:

Please use the remaining space on this page to provide any additional information about the Applicant and its contractors or subcontractors that will permit the Railroad to contact, and stay in contact with, parties responsible for the design, implementation and future maintenance of the work to be performed: _____

Section “B” - General Description of Project:

1. Give a general description of project, including the reason the work is necessary and the parties to be served, names of proposed contractors and subcontractors, etc:

2. Is this a new installation, relocation, repairs or modifications to an existing Installation? Give details:

3. General location information:

4. Was there an agreement or any correspondence covering this or a related project with the Northwestern Pacific Railroad or other precursor company or landowner? If so, give references or attach copies: _____

Date work scheduled to begin: _____

Estimated completion of work: _____

Date by which permits/licenses desired:

5. Please provide information as to type and amount of general liability insurance carried or proposed, name of insurer or agent, and person to contact. Railroad will generally require contractor(s) to provide \$1 million unrestricted liability I insurance and certificate naming Railroad as insured party must be received and approved before work begins.

Please submit this Application with a cover letter on your firm’s letterhead signed by an authorized officer, and submit with three (3) copies of a sketch or prints clearly depicting the proposed crossing or encroachment and its location.

Charges Application fee of \$1,000.00 is to be remitted with completed Application. A one time initial fee, plus an annual license or encroachment fee will also be charged; this is based on current NCRA policy. The fee will be specified in the license or encroachment permit when issued. No work may begin on or over Railroad property until the license or permit has been duly issued and the initial fees paid.

Prior to start of any encroachment on any of the Railroads right of way, proper notice must be given to the NCRA. This due notice must be given a minimum of 72 hours prior to the onset of any activity. In addition, any work activity encroaching within twelve (12) feet of the Railroad right of way must comply with all state and federal railroad safety and operational requirements as defined by applicable state and federal regulations, including without limitation 49 CFR Part 214, and the Carrier's Contractor Safety Requirements. It is incumbent upon the holder of this encroachment permit to contact the Railroad to determine what if any railroad safety training, or operational requirements must be met before any work can start. Most charges for Railroad support services are found in its published tariffs. Upon request, the holder of this encroachment permit will be given an estimate of any other fees to be incurred.

Section "C" - Design Particulars of Proposed Line (s)

Commodity transmitted in pipeline: _____

Is commodity hazardous? _____

PIPE DATA

	Class and/or Wall Thickness	Diameter	Type	Length
Carrier Pipe				
Casing Pipe				

(Casing must have a 20 minimum clearance between greatest outside diameter of carrier pipe and inside diameter of casing; when furnishing diameters give O.D. of carrier and I.D. of casing.)

Depth of carrier pipe below natural ground:

Depth of casing (top of casing to bottom of rail):

Depth of casing (top of casing to sub-grade):

Maximum operating pressure:

Does casing terminate above ground? No _____ end only
Both ends

Is casing vented: _____ Describe vents (number, size, and height above ground): _____

Type of material of carrier pipe elsewhere in line if different from undertrack material. If open ditch, give depth, profile and lining information, and whether debris screens or floodgates are used: _____

Proposed method of undertrack installation. **If other than boring or jacking, a detailed plan must be submitted and extra review time allowed.**

Location of proposed pipeline crossing relative to nearest section line, measured at right angles to the section line where pipeline will pass under tracks: ft. from (N) (S) (E) (W) (Center) line of _____ ,
Section _____ , Township _____ , Range _____
County _____ or city street: _____
City of _____ .

Angle of pipeline crossing to track: _____ degree
Minimum.

Additional description, location information, etc:

Section “D” Insurance Information and Applicant’s Signature:

The Railroad will ordinarily require Applicant and/or contractor(s) and subcontractor(s) to provide liability insurance in an amount of at least \$1 million before work commences or any entry is made on or over Railroad property. In executing this Application, Applicant acknowledges that it is aware of all requirements and agrees to procure insurance and furnish certificate thereof, naming the Railroad as an additional insured or co-insured under a suitable policy of insurance to cover all risks undertaken in carrying out the proposed work on Railroad’s property.

I hereby certify that this Application is made and signed by me as the duly authorized officer or representative of Applicant, which agrees to pay the Application fee and all railroad required fees established by the Carrier, and upon and after commencement of the work described herein, the one time fee, and annual fees then or thereafter imposed. After applicants plans have been approved by the Carrier’s duly authorized agent or engineer, all fees required by the Railroad have been paid, all safety and railroad requirements identified by the Carrier have been met, and the application fee and the first annual license fee paid, this form duly counter signed becomes the encroachment permit and authorization to proceed.

Applicants Signature

Date

Print Applicant’s Name

Print Applicant’s Title

NCRA

Fees: \$ _____ Application Fee
 \$ _____ Prepaid Annual License Fee
 \$ _____ One time Fee

FEES FOR ENGINEERING INSPECTION

Fees: \$ _____ Engineering Review Fee
 \$ _____ 49 CFR 214 Roadway Worker Safety Training Fee
 \$ _____ Other One-time Fees

:

Return to:

NCRA
419 Talmage Road, Suite M, Ukiah, CA 95482
Fax: 707-463-3282
[Email: ncra_dmc@sbcglobal.net](mailto:ncra_dmc@sbcglobal.net)

Applicant Name _____ Date of Application _____

Encroachment Approval

North Coast Railroad _____ date

Title

Engineering review _____ date

Title

*** NOTE 72 hours notice must be given to NCRA at 707-463-3280 prior to construction and/or access.**

****All fees must be paid prior to construction.**

Amount Paid \$
Amounts due: \$
