



MEMO

To: NCRA Board of Directors

From: Executive Director Stogner

Date: September 13, 2017

Subject: **Agenda Item F.5 - Discussion and Possible Action Regarding Agreement with Sparetime Supply for Commercial Crossing near Shell Lane in Willits, Mendocino County.**

Sparetime Supply of Willits has installed a new commercial crossing in Willits. They have worked with Summit Signal in the construction of the crossing and have had informal discussions with Mike Dannelly and Dave Anderson; however, NCRA has not approved nor been compensated for the new crossing.

This issue has been referred to legal counsel for further review and possible legal action.

Staff Recommendation:

On August 31, 2017, the Property Committee decided to designate Dir. Wagenet to meet with the principals at Sparetime Supply, with the goal of a settlement agreement to provide NCRA compensation for the illegal encroachment and reach consensus on a license agreement that would retroactively bring Sparetime Supply into compliance with NCRA property policy.