



## MEMO

**To:** NCRA Board of Directors

**From:** Executive Director Mitch Stogner

**Date:** September 12, 2018

**Subject:** **Agenda Item F.5 – Consideration and Possible Approval of Contract Extension Aycock & Edgmon CPA's**

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On September 9, 2009, the NCRA Board of Directors entered into a contract with Aycock & Edgmon CPA's for accounting and consulting services. Aycock & Edgmon has been NCRA's contract accountant for the last nine years, performing exceptionally in every respect.

The attached proposed contract amendment will extend the current contract for an additional 3 years retroactive from October 31, 2017 to October 31, 2020. Staff believes it is essential to retain the accounting services provided by Aycock & Edgmon to assist with the annual audit reports that will be performed by Pisenti & Brinker, and to continue to provide monthly financial reports and quarterly compiled financial statements as required by the Board.

The annual compensation of \$32,000 will include compilation of financial statements on a quarterly basis as well as periodic attendance at monthly NCRA Board meetings.

Stacey Edgmon is available to answer any questions.

**Staff Recommendation:**

Staff Recommends approval of this contract extending the term of the Aycock & Edgmon CPA's contract for 3 years retroactive from October 31, 2017 to October 31, 2020.