



**North Coast Railroad Authority**  
419 Talmage Road, Suite M, Ukiah, Ca 95482  
[www.northcoastrailroad.org](http://www.northcoastrailroad.org)

**NORTH COAST RAILROAD AUTHORITY (NCRA)  
Board of Directors Meeting**

**AGENDA**

**Monday, December 14, 2020 at 10:30 a.m.**

Teleconference Only

*Zoom videoconferencing link provided to Board members and by request.  
Please submit access request prior to the meeting to [ncra.hiedy@sbcglobal.net](mailto:ncra.hiedy@sbcglobal.net)*

**Zoom Meeting Information**

Meeting ID: 781 822 3582  
Passcode: 6mg7d5

**Dial by Location**

+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Washington D.C.)  
+1 312 626 6799 US (Chicago)  
Meeting ID: 781 822 3582  
Passcode: 388631

NOTICE: During the declared local, state and national emergency, all meetings of the North Coast Railroad Authority will be conducted by teleconference (audio and/or video) and not available for in-person public participation, pursuant to the Governor's Executive Order N-29-20. To minimize the risk of exposure to COVID-19, the public may participate in lieu of personal attendance. Since opportunities during the meeting are limited, we encourage submitting comments in advance.

- In advance of the meeting: email comments to [ncra.hiedy@sbcglobal.net](mailto:ncra.hiedy@sbcglobal.net) to be read aloud into the public record. Public comment requests must be received no later than 8 a.m. on Monday, December 14, 2020. Please submit a public comment card which is available at [northcoastrailroad.org](http://northcoastrailroad.org).
- During the meeting: make oral comments on the conference call by phone when public comment is invited by the Chair. If you choose this option for public comment, you must complete a public comment card, available at [northcoastrailroad.org](http://northcoastrailroad.org), and submit to [ncra.hiedy@sbcglobal.net](mailto:ncra.hiedy@sbcglobal.net) no later

than 8 a.m. on Monday, December 14, 2020. Please submit a public comment card which is available at [northcoastrailroad.org](http://northcoastrailroad.org).

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please contact the Clerk of the Board at (707) 463-3280 or by email [ncra.hiedy@sbcglobal.net](mailto:ncra.hiedy@sbcglobal.net) by 8 a.m. Monday, December 14, 2020 to ensure arrangements for accommodation.

Thanks to all for your interest and cooperation.

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. AGENDA APPROVAL**

**D. PUBLIC COMMENT – *Please refer to notice at the top of this Agenda.***

*Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard. "Public comment" time is limited to matters under the jurisdiction of the Authority that may not have been considered by the Authority previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.*

**E. CLOSED SESSION**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Negotiator for NCRA: Mitch Stogner, Executive Director

- a. Under Negotiation: Terms and Conditions of Possible Transfer of NCRA Owned Real Property Interest in-fee from Sonoma/Mendocino County line to Healdsburg, and NCRA Freight Easement from Healdsburg to Lombard Pursuant to Government Code Section 54956.8**

**F. ANNOUNCEMENT OUT OF CLOSED SESSION**

**G. CONDUCT OF BUSINESS**

- 1.** Discussion and Possible Action Regarding Waiver of NCRA Board Policy to Appoint Board Positions of Chair, Vice-Chair, and membership on Standing Committees, and Extension of Existing Board Positions and Committee Membership Assignments through Calendar Year 2021
- 2.** Discussion and Possible Action Regarding Approval of License Agreement, County of Humboldt Bay Trail South Project
- 3.** Discussion and Possible Action Regarding Approval of Amendment to License Agreement, City of Ukiah Rails with Trails

4. Discussion and Possible Action Regarding approval of Documentation of Transfer of Real Property Interest in fee from Sonoma/Mendocino County line to Healdsburg, and NCRA Freight Easement from Healdsburg to Lombard to SMART, pursuant to Agenda Item E.3, November 16, 2020

**H. CONSENT CALENDAR**

1. Approval of Minutes – Special Board Meeting – November 16, 2020
2. Approval of NCRA Financial Statements – November 2020
3. Approval of Warrants Issued – November 2020
4. Approval of Cal Card Statement – November 2020
5. Authorization for Executive Director to Advance Property Related Documents to CTC for Approval : CSW/ST2 Vero Networks – Pipeline Crossing; Phillips 66 Company – Encroachment Permit; EPD Solutions – Private Commercial Grade Crossing; Humboldt Bay Municipal Water District – Utility Crossing and Additional Easement

**I. STAFF REPORT – Mitch Stogner – Executive Director**

**J. MATTERS FROM THE BOARD**

**K. ANNOUNCEMENT OF NEXT MEETING**

Regular Board of Directors Meeting Teleconference  
Monday, March 8, 2021 - 10:30 a.m.

**L. ADJOURNMENT**

**AGENDA NOTE**

*All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.*

**AMERICAN WITH DISABILITIES ACT (ADA) REQUESTS**

*To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the NCRA office at 707 463-3280, at least 72 hours before the meeting.*

**ADDITIONS TO AGENDA**

*The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an "emergency situation" exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Written materials related to an item on this agenda submitted to the Board of Directors are available for public inspection in the NCRA office located at 419 Talmage Road, Suite M, Ukiah California. Documents maintained for public inspection are considered to be draft documents until approved by the Board of Directors. Some of these documents may also be posted on the NCRA website, but the official record is maintained for public inspection in the NCRA office.*

**CLOSED SESSION**

*If agendaized, NCRA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8.*