



MEMO

To: NCRA Board of Directors

From: Executive Director Stogner

Date: December 17, 2020

Subject: **Agenda Item H.5 – Authorization for Executive Director to Advance Property Related Documents to CTC for Approval : CSW/ST2 Vero Networks – Pipeline Crossing; Phillips 66 Company – Encroachment Permit; EPD Solutions – Private Commercial Grade Crossing; Humboldt Bay Municipal Water District – Utility Crossing and Additional Easement**

NCRA has received several standard requests for License Agreements and/or Encroachment Permits. NCRA must seek CTC approval prior to granting any new agreements. Below, please find a description of each proposed agreement/encroachment that will be advanced to the CTC for approval. The proposed fees are consistent with the fee schedule adopted by the Board February 10, 2016 as per the attached fee schedule.

Applicant: CSW/ST2 Engineering Group - Vero Fiber Networks

Proposed Agreement: Pipeline Crossing

Location: Humboldt County, APN 401-031-014-000, near State Route 255
Arcata/Samoa Bridge

Proposed Fee: \$3,000 per year with 3% annual increase

Applicant: Phillips 66 Company

Proposed Agreement: Encroachment Permit

Encroachment requested to access 4 monitoring wells that will be in place for 5-15 years. Phillips 66 has consulted with the City of Ukiah and these wells will not interfere with Great Redwood Trail plans

Location: Mendocino County, Adjacent to APN 002-091-02, Ukiah

Proposed Fee: \$3,000 per year with 3% annual increase

Applicant: Rafik Albert, EPD Solutions

Proposed Agreement: Private Non-Exclusive Roadway Crossing and Utility Crossing

Location: Humboldt County, APN 204-081-004-00, near County Route 36, Fortuna

Proposed Fee: \$500 per year with 3% annual increase for Roadway Crossing and \$2,000 per year with 3% annual increase for Utility Crossing

Applicant: Humboldt Bay Municipal Water District

Proposed Agreement: Utility Crossing and Additional Encroachment

Location: Humboldt County, APN 504-201-004, Arcata

Proposed Fee: \$ 2,000 per year with 3% annual increase

Staff Recommendation:

Authorize Executive Director to advance property documents to CTC for approval.
Following CTC approval, agreements will be returned to the Board for final approval.