



## **MEMO**

**To:** NCRA Board of Directors

**From:** Executive Director Stogner

**Date:** September 13, 2021

**Subject:** **Agenda Item E.1 – Discussion and Possible Action Regarding Humboldt Bay Municipal Water District Amendment to License Agreement**

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In 2018, the NCRA Board approved a license agreement with the Humboldt Bay Municipal Water District (HBMWD) for a 57' x 25' portion of NCRA property, together with a 550' x 20' access corridor adjacent to the Annie & Mary branch line near 7270 West End Road in Arcata. This NCRA right-of-way was needed for the relocation of the district's switchgear facility.

This proposed amendment to the 2018 license agreement would expand the premises from 57' x 5' to 110' x 30', together with a 540' x 20' corridor for access to the premises and to site underground electrical and communication lines.

**Staff Recommendation:**

Approve the amendment to the 2018 license agreement and authorize the Executive Director to enter into a contract in a form approved by legal counsel.